

Danville Architectural Heritage Board
SIGN WORKSHEET

Please visit <https://www.danvilleky.gov/219/Architectural-Heritage-Board> for information on allowable signs. This information is included in the Design Guidelines on page 93. All sign applications will be reviewed by Planning and Zoning for compliance before a COA is issued. A COA for signs will not be issued unless this worksheet is completed.

Sign Worksheet to Accompany COA Application

Name of Applicant: _____

Proposed Sign Materials: _____

Sign Dimensions: _____

Indicate where the sign will be located on the building: _____

If the sign is attached to the structure, please add the dimensions of the building side where the sign will be located: _____

Please circle one: New Sign

Pre-existing Sign

- A new sign is a completely new installation. It is not repairing or replacing any part of a pre-existing sign. Anything else should be considered a pre-existing sign.

****New interior illuminated signage is not allowed in the Historic District.***

Please describe the way the sign will be secured to the building: _____

Window signs must not exceed 25% of the total window area.

Permanent Window Signs cannot exceed twenty five percent (25) of the total window area.

1. Measure your entire window surface x _____ = _____ total square feet (**s.f.**) of window area.
Heights x Width = total s.f. of window area
2. Divide total S.F. of window area by 5. This is the maximum (**s.f.**) allowed for sign.
3. Proposed dimensions of sign: _____ x _____ = _____
Heights x Width = total s.f. (cannot exceed #2)

Attach this worksheet to your Certificate of Appropriateness Application.